

ADDENDUM #1

**Project Name: Football Field Renovations at Pat Neff, Ed Rawlinson, and Robert L. Vale Middle Schools
RFCSP# 2021-012**

Addendum Number: One (1)

Addendum Date: April 1, 2021

Addendum Description: This addendum modifies, amends, or replaces the Proposal Documents dated March 19, 2021 as follows. Modifications, amendments, or replacements described here shall be considered part of the Contract Documents as fully and as completely as though the same was included therein.

This addendum does not modify the bid date.

Sign-in Sheet: Addendum No. 1 includes the Sign-in Sheet from the Pre-Proposal Conference held on March 24, 2021 and the Preproposal Conference Agenda for March 24, 2021

Specifications: None

Drawings: None

Addendum Acknowledgment: Bidder shall acknowledge receipt of this addendum on the Proposal Form, and agrees that modifications, amendments, or replacements described here are reflected in Proposer's pricing proposal.

-- END OF ADDENDUM --

Football Field Upgrades at Pat Neff, Ed Rawlinson and Robert L Vale MSs

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1. Northside ISD Team

- Director of Engineering Services – Martin Hernandez
- Project Manager – Pollyanne Johnson

2. Project Team

- Prime Consultant – CDS Muery
 - Project Engineer – Jake Posy, P.E.

3. Project Information

- **Football Field Upgrades at Pat Neff, Ed Rawlinson and Robert L Vale MSs**
- RFCSP# 2021-012
- Proposals will be received by the NISD Purchasing Dept. in person at 607 Richland Hills Dr. #700, San Antonio, TX 78245-2149 or electronically through the District's ESM solution on or before April 13, 2021 at 11:30 a.m. Please refer to NISD Purchasing website for details and instructions on the use of the District's ESM Solution.
- Brief Project scope description: Reconstruction of three (3) natural turf football fields located at three (3) separate middle school campuses. Construction activities will include stripping of field, excavation, embankment, irrigation system reconstruction, asphalt paving, concrete flatwork, and placement of sod as indicated on the drawings and specifications to include all general construction, site work, heating, air conditioning, electrical, plumbing and all other work as indicated on the construction documents.
- Successful Offeror will be notified on or before April 28, 2021.
- Project must be complete and ready for occupancy no later than August 12, 2021.
- The project budget is listed as \$825,000.
- Plans are available through the consultant or certain plan houses. Coordinate with consultant. Please sign the sign in sheet which will be distributed as an addendum. If attending virtually please identify yourself, the company you're representing, and your email in the chat. If you are joining us through phone conference, please email Jake Posy, P.E. at jake.posey@cdsmuery.com to ensure your presence is documented in the sign in sheet.
- Request for clarifications or interpretations shall be submitted in writing no later than five days prior to the last date for receipt of proposals. All request shall be submitted to the consultant and questions will be responded to where appropriate in the form of an addendum to all plan holders and interested parties.

4. Proposal Documents

- Proposal shall be submitted with the proper proposal security as defined in the Front End Specification and shall include all alternates, project name and number and original copies with original signatures and seals. Proposal security needs to be submitted with the proposal package meeting the requirements listed on NISD Purchasing website.
- Contractors are encouraged to refer to Proposal Checklist listed in the Table of Contents, which identifies forms to be submitted and the number of copies for consideration.
- Proposal Form
 - o Offeror will list bid pricing both numerically and written for base bid and alternate(s). Base bid sum will include allowance(s) as listed in Item #1 of the Proposal Form. (Contingency \$30,000)
 - o Offeror will list the names of the Project Manager, Project Superintendent. A single person

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cannot be listed as a Project Manager and Project Superintendent. If two names are provided for Project Manager and/or Project Superintendent, both resumes will be reviewed and the points will be issued based on the individual with the least amount of experience. **Please note resumes for the Project Manager and Project Superintendent will need to be submitted under Exhibit B-Project Management Ability. Any other resumes provided may be reviewed, but will not be considered for experience as a Project Manager and/or Project Superintendent.**

5. Proposal Selection Criteria

- NISD ranks offerors by best value and not by lowest bid. Therefore, it is important to submit a complete proposal package as identified in the Front End Specifications.
- Proposals are evaluated on five divisions
 - Relevant Experience
 - Project Management Ability
 - Past Performance
 - Subcontractor and Supplier Support Capability
 - Price Proposal
- Per the Evaluation Matrix provided in the Front End Specifications each division will be evaluated by but not limited to a committee consisting of NISD Administrators, NISD Project Manager and Consultant(s).
 - **Relevant Experience (Max 10 Pts)**
 - Experience as a Contractor (Max 3 Pts) – Number of years as a contractor under the submitted Contracting name and as listed in the A-305 - Contractor Qualification Statement. In order to receive max points, the contractor will need to reflect 9 or more years in business on the Contractor Qualification Statement A-305 under the submitted contracting name.
 - Representative Projects (Max 7 Pts) – List of projects of similar dollar value (**in relation to the Budget) and scope, which are substantially complete.** List shall include Project Name, Architect/Engineer, Cost of Project, date of completion, scope of project and Contact Person. Projects are not required to be K-12 or education related facilities. In order to receive max points contractor will need to provide 7 or more projects and will not be penalized for submitting additional projects.
 - **Project Management Ability (Max 15 Pts)**
 - Project Manager Experience (Max 6 pts) – Offeror shall provide a resume(s) for the individual(s) listed on the Proposal Form for review under Exhibit B-Project Management Ability. Resume(s) shall provide experience of the individual(s) as a Project Manager, with the current or past employers. Total years of construction experience will not suffice. Years as an owner of a contracting company can supplement experience.
 - Project Superintendent Experience (Max 6 pts) – Offeror shall provide a resume(s) for the individual(s) listed on the Proposal Form for review under Exhibit B-Project Management Ability. Resume(s) shall provide experience of the individual(s) as a Project Superintendent, with the current or past employers. Total years of construction experience will not suffice. Years as an owner of a contracting company can supplement experience.
 - Project Support (Max 3 Pt) – Offeror shall provide written evidence of sufficient resources necessary to manage, staff and successfully complete the project. This written description shall include the year the company was founded, number of offices, number of employees and additional resources to ensure the completion of the project by the listed deadlines.

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Offeror is encouraged to provide an organizational chart.

- o **Past Performance (Max 15 Pts)** – Contractors with no prior experience with any NISD will be given points based on the references/information provided by clients/End users listed in the Exhibit A – Relevant Experience portion of the proposal. All contractors with experience with NISD will be evaluated based on their recent substantially complete projects.
 - o Timely Completion (Max 3 pts)
 - o Cooperation with Owner(s) Owner’s Representative, and Consultants (Max 3 pts)
 - o Coordination of Trades (Max 3 pts)
 - o Quality of Workmanship (Max 2 pts)
 - o Warranty Responsiveness (Max 2 pts)
 - o Punchlist Length & Completion (Max 1pts)
 - o Safety Record (1pt)
- o **Subcontractor and Supplier Support Capability (Max 25 Pts)** – Offeror will be evaluated based on subcontractors and suppliers listed under Schedule 2 in the proposal package. **Please note all Items of Work need to have the name of subcontractor/supplier. If multiple names are provided for a single item of work, contractor runs the risk of submitting a non-compliant bid. The district reserves the right on how to evaluate the bid. If the prime contractor is self-performing the work, the prime contractors name needs to be listed on the Schedule 2 and the type of work being performed needs to be listed on the A-305 - Contractor’s Qualification Statement under paragraph 3.1. All omissions on the Schedule 2 will receive no points for the Item of Work omitted. Any licensed trades need to be registered with TDLR.**
 - o Sitework/Drainage (6 Pts)
 - o Irrigation (5 Pts)
 - o Asphalt Paving (2 Pts)
 - o Concrete (2 Pts)
 - o Sportsfield Contractor (8 Pts)
 - o Fencing (1)
 - o Bleacher Installer (1 Pts)
- o **Price Proposal (Max 35 Pts)** – Offeror submitting the lowest bid proposal will receive the maximum points and all other offerors will receive points based on the price percentage above the lowest bid. The percentage scale will be based on the size and budget of the project. NISD reserves the right to accept alternates in any order or combination to determine the total cost of the submitted bids.

6. Detailed Scope and Plan Discussion

- At this time all questions need to be submitted to the consultant via email for a formal response through addendum.
- We will proceed with the review of the current bid set made available by the consultant. A site visit will be arranged for those interested on TBD.

**Football Field Upgrades at John B. Connally, Anson Jones, E.M.
Pease and H.B. Zachry MSs – RFCSP# 2021-011
Pre-Proposal Conference – Sign-In Sheet
March 24, 2021**

NAME

R.L. Rohde

Krista Ayala - CGC General Contractor

Kelly Clark - Symmetry Sports Construction

Charla Brown - Symmetry Sports

Jake Posey, PE

Martin Hernandez

Pollyanne Johnson

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